

Milnthorpe Art Exhibition

Annual General Meeting 20th November 2017

Minutes



Present: Louis Morton, Jim Robson, David Forrest, John Ricketts, John Chew. Michael Monks, George Stannard, Mike Coyle, Stephanie Sykes, Pat McCartney, Tony Dudgeon, Mike Parkinson, Mowena Wheatley, Karen Morton, Francis Winder, Alan Baverstock, Tony Parker, Peter Fisher and Geoff Gregory. Bob Maynard, Tony Hesmonhalgh. Bob Maynard

Apologies: Dorothy Crosby-McCann, Peter Dixon, Jim Richardson, John Whitehead, Mary Queen, Avril Forrest, David Craig, Val Robson, Margaret Carter and Clive Gott.

1. Chair's Opening Remarks: Louis Morton welcomed everyone to the meeting and expressed his thanks to all those who had contributed to the success of the 2017 exhibition. At that point LM called for a minute's silence in memory of Gordon Batty who had recently passed away. Gordon had been a stalwart of the exhibition and Milnthorpe Men's Forum over many years. LM explained that as a new entity MAE would require to recruit both members and 'Friends' to ensure the future for MAE but more of that later in the meeting. He explained that there were last minute changes to the Agenda.
2. Minutes of the last AGM : not applicable

3. Matters Arising: not applicable

4. Secretary's Report: George Stannard presented his report during which he explained that as MMF was unable to form a committee at its AGM (in February) an EGM was arranged (in March) during which MAE formed a committee and a Constitution was adopted. All previous members of MMF automatically became members of MAE unless they advised otherwise. GS advised that the new Management Committee had met several times in the lead up to the 2017 exhibition. In his opinion the exhibition had been a success but more support had been needed on both the Receiving and Collection days. At a meeting of the Management Committee on 18th October, Jim Robson produced his accounts summary and from this we agreed to make donations of £4000 to both Macmillan Nurses and St Thomas's Church Restoration Fund.

5. Provisional dates for the 2018 Exhibition had been agreed as follows: Private View 1st August 2018, Exhibition 2nd-5th August 2018.

Adoption of this report: Proposed by David Forrest and Seconded by John Chew.

6. Treasurer's Report: Jim Robson presented his treasurer's report having handed out written copies prior to the meeting (see appended reports and accounts).

Adoption of the report: Proposed by Tony Parker and Seconded by Peter Fisher.

7. Presentation of Cheques: At this point representatives from Macmillan Nurses and St Thomas's Church Restoration Fund were introduced and photographs were taken to be displayed on the MAE website and Social Media. Both representatives confirmed that the donation would be spent locally on Macmillan Nurses and the Church Restoration respectively.

8. Chair's Presentation: LM started his presentation by saying that he too thought that the 2017 Exhibition had been a success and he thanked all of those involved. He did mention however that we were a little under staffed on Receiving and Collection days. LM thanked David Craig, Phil Mashiter and Peter Capasso for their hard work during the assembly and disassembly of the staging process. He was very pleased that we had been able to install more new lighting and thanked Jim Robson for securing the funding for new lights, mainly from funding applications to local organisations. He thanked Clive Gott (electrician) for his early start to install the new lighting so that others could continue with the set up. Having received around 700 items we were able to hang only 400 (lack of space) but he felt that the standard had improved and we were attracting work from both established and younger artists. He felt that the selection team Francis Winder, Bill Jones, Steph Sykes David Forrest and Jim Robson had chosen very well and contributed to the overall standard of the accepted work. In addition he mentioned that the hanging team had done a great job in the short time allowed and the overall look of the exhibition had been enhanced because of their skills. LM thanked GS and JC for their work in attracting income from Sponsors and Patrons and Robert Dickinson for producing the images for the Catalogue. LM stressed that it was important that we provide sufficient time between selection and getting the Catalogues printed.. He thanked Val Robson and her team for making the catering provision so successful and all those who acted as stewards. The Chair drew attention to the short time allowed for the printers making up the catalogue. So far they have given the exhibition priority but this might not always be the case.

At this point, David Forrest gave a short presentation about our marketing strategy pointing out that we now benefited from using online and social media with only one 'paid for' advertisement in The Lancaster District magazine. He showed a map which showed where purchasers came from. This showed a definite North West preponderance with few from the Lake District. This was followed by a short presentation from John Chew who gave an outline of his efforts to attract patrons who purchased small box advertisements in the catalogue – there were some larger donations from certain individuals – all much appreciated.

9. LM then opened the discussion about 'Members' and 'Friends' of the exhibition during which he explained that 'Members' would have voting rights, and there was an expectation that members would make a contribution to the direction of future exhibitions and would play a part in the planning, construction and running of exhibitions. Also they would receive copies of minutes of all Management Committee meetings. 'Friends' would be informed of our activities and also receive minutes. He explained the purpose of Friends is to build up a wider base of support. It is possible that some might help out further if they so wished. There followed a discussion about an Annual Subscription for Members and it was agreed at £10.00 (result of the vote – 9 in favour and 1 abstention) .

10. Election of the Management Committee:

Chair: Louis Morton proposed George Stannard
seconded Tony Parker

Deputy Chair: Michael Monks proposed George Stannard
seconded by Jim Robson

Secretary: Mike Coyle proposed by Michael Monks
seconded by David Forrest

Treasurer: Jim Robson proposed George Stannard
seconded by David Forrest

John Chew, John Ricketts and David Forrest agreed to remain as committee members but David Craig indicated he would retire.

11. Procedure for selecting the recipient Charity and Charities: It was agreed that the Management Committee will consider suggestions for charities from Members and Friends by January next year. The committee to make a decision in the new year.

12. Consider suggestions for amendments to the constitution:

It was proposed by John Chew, seconded by Tony Hesmondhalgh, that the currently informal role of Deputy Chair should become a formal Officer of the Management Committee, with no change to the maximum Committee membership of 8 members. After discussion, this was agreed.

13. Any other business: GS advised that we had received an acknowledgement letter from Macmillan Nurses thanking us for our generous donation.

The meeting closed at 9.00pm.

George Stannard (Secretary) & Lou Morton (Chair)

MILNTHORPE ART EXHIBITION 2017

Treasurer's Report

Introduction: As well as being an artistic and social success, Milnthorpe Art Exhibition 2017 was a financial success resulting in £8000 being donated to charity.

Comments on Income: Sponsors and donations increased by around 20% with two new sponsors, NW Auctions and Pier Lane Gallery, coming on board. The activities during the exhibition - sale of catalogues, raffle and catering - again collectively made an excellent contribution of around £6000 to income, as well as adding to the enjoyment of the event. The donations this year for new lighting comprised two grants, £3000 from Lakes Leisure and £1000 from Leasgill Quarry Fund, which, when added to last year's donations from Milnthorpe Men's Forum members and Just Giving, gave a total of £5111.92 available for the project. Milnthorpe Men's Forum (MMF) was dissolved earlier this year and the MMF members agreed that the balance in the Forum's accounts should be transferred to the newly formed Milnthorpe Art Exhibition to guarantee the future of the exhibition.

Comments on Expenditure: Donations to charity increased. The cost of postage reduced by the use of email. Advertising increased slightly due to the replacement of worn out banners offset by other savings. Insurance increased due to improved year-round cover. Catering supplies increased slightly as stock was replaced. Construction work reduced slightly as the new lighting made erection easier. The cost to date of providing the new lighting displays is £3454.83 and the estimated cost of completing the upstairs lighting is around £2500, giving a total estimated cost of around £6000 for the whole project, 85% of which will currently be met by donations and grants – a tremendous effort! The increased commission on the card reader reflects its increased popularity with customers – over 75% of payments for exhibits are now by card. Miscellaneous items comprise £100 raffle prize, £20 lottery licence, £64.80 receiving day refreshments, £60.37 flowers, £23.59 new tarpaulin cover for stands, £100 sales floats, £26.40 replacement ground spike for feather flag, £92.75 frames for school exhibits.

J.T.Robson Treasurer 20.11.2017

MILNTHORPE ART EXHIBITION

Income and Expenditure Account 2017

INCOME		2017		2016
Sale of exhibits	25457.00		22727.60	
Less payments to exhibitors	<u>20449.80</u>	5007.20	<u>18035.20</u>	4692.40
Sponsors and donations		3179.81		2690.00
Catalogues		2207.25		2405.21
Raffle		1803.80		1561.00
Catering		1947.03		1975.08
Donations to new lighting		4000.00		1119.92
Transfer from MMF		1942.33		0.00
Miscellaneous		<u>30.02</u>		<u>2.00</u>
		<u>20117.44</u>		<u>14445.61</u>
EXPENDITURE				
Donations to Charity		8000.00		7500.00
Printing and Postage		1871.03		2319.22
Advertising		1297.20		1207.40
Insurance		457.60		352.05
Catering Supplies		510.64		481.47
Construction Work		630.00		701.46
New Lighting Displays		2744.84		709.99
Commission on Card Reader		499.25		332.53
Miscellaneous		<u>487.91</u>		<u>443.06</u>
		<u>16498.47</u>		<u>14047.18</u>

Surplus	3618.97	398.43
Add Opening Balance	3779.39	3380.96
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Closing Balance in hand	<u>7398.36</u>	<u>3779.39</u>

I declare this to
be a true
statement as at
31st October
2017

J.T.Robson
Treasurer

Verified,
checked with
the records and
found to be in
accordance
therewith

B.Taylor
F.C.A